

ICA Re-Development Committee (RDC)

Suggested items for inclusion in by-laws

1. Committee composition
 - a. The committee shall be composed of a maximum of nine members.
 - b. A quorum is four members.
 - c. Members who miss three RDC meetings or more ^{may} ~~shall~~ be expelled from the committee.
2. Election to the Committee
 - a. Annually through AGM: Currently standing members shall have their names put forward at the ICA AGM for ratification by the community.
 - b. New members will be expected to attend two RDC meetings, then may be voted onto the Committee at the third meeting.
3. Committee Structure – The Committee shall have the following executive and duties:
 - a. Chairman shall be responsible for City/Developer liaison. He shall be responsible for communicating committee findings to the City. Any person taking this position must have served on the Committee for a least a year.
 - b. Secretary (minutes) shall complete the technical checklists on all applicants and derive committee minutes therefrom.
 - c. Secretary (newsletter submissions) shall, based on ICA general meetings, complete a synopsis of those meetings for inclusion in the monthly newsletter.
 - d. Communications officer will ensure that contiguous neighbors of a Development permit application are “flagged” – that is, informed about upcoming RDC meetings, which they may attend for further information thereon.
4. It is the responsibility of every RDC member to recuse himself in the event of a conflict of interest – this refers to any issue that has any economic interest for the member. Failure to do so can mean expulsion.
5. Unless an issue has been particularly contentious at the RDC level, Committee findings to ICA General Meetings will be presented in abbreviated form (address, brief project description) coupled with the recommended RDC resolution.
6. If felt appropriate, any member of the RDC may request that voting on issues before the committee be done in-camera.
7. In the event of difficulties in meeting scheduling deadlines, the ICA General Meeting may delegate the authority to the RDC to negotiate final solutions to design problems with applicants, without returning to the ICA at large for approval.
8. Design Guidelines/Architectural Technical Checklist (once adopted by the ICA at large) are to form the basis for assessment of applications circulated to the ICA.
9. In circumstances where an appeal of a permit has been made by the ICA through the RDC to the SDAB, the RDC will not entertain further negotiations with the applicant. An appeal may be tabled for future discussion upon the joint agreement of the two parties involved; such discussion will proceed on the part of the RDC based on reference to the principles noted in 8. only.