

# INGLEWOOD COMMUNITY ASSOCIATION NEWSLETTER

## Advertising Contract and Invoice

To purchase ad space in the Inglewood Community Association Newsletter, contact: [advertising@icacalgary.com](mailto:advertising@icacalgary.com)

Company Name \_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

AD TYPE	SIZE (in mm) Width x Height	1 Issue	5 Issues (25% off 1 issue rate)	10 Issues (35% off 1 issue rate)
		Business Card (colour)	93.5 (w) x 55 (h)	\$70
Quarter Page (colour)	93.5 (w) x 122.5 (h)	\$140	\$525	\$910
Half Page (colour)	190.5 (w) x 122.5 (h)	\$280	\$1,050	\$1,820
Full Page (colour)	190.5 (w) x 250 (h)	\$450	\$1,688	\$2,905

### ADD 5% GST TO THE RATES LISTED ABOVE

<b>Total: (Please Add 5% GST) \$</b> _____	GST Reg. # 107506867-RT0001
<p>Make your cheque payable to: <b>INGLEWOOD COMMUNITY ASSOCIATION</b>                  Please include this contract with your cheque!</p>	
Paid by cheque # _____	Date: _____

### CIRCLE THE NEWSLETTER ISSUES REQUIRED: (NOTE: 5 & 10 ISSUES MUST BE CONSECUTIVE MONTHS)

ISSUES 2024    Feb    Mar    Apr    May    June    Jul/Aug    Sep    Oct    Nov    Dec/Jan

ISSUES 2025    Feb    Mar    Apr    May    June    Jul/Aug    Sep    Oct    Nov    Dec/Jan

**Send or drop off your contract and payment to:** Inglewood Community Association  
 1740 - 24<sup>th</sup> Avenue SE, Calgary, Alberta T2G 1P9  
*(mail slot at the front entrance if office is closed)*  
 Phone: 403-264-3835    E-mail: [advertising@icacalgary.com](mailto:advertising@icacalgary.com)  
 Office Hours: M, W & F 9 am – 3:30 pm (& other unscheduled times)

### ARTWORK SUBMISSION & PAYMENT DEADLINE IS THE 10<sup>TH</sup> OF THE MONTH PRIOR TO PUBLICATION

- Payments must be received before advertisement will be printed. Cash or cheque only.
- Digital artwork must be supplied by the subscriber and submitted as an **Adobe PDF with a dpi of 300.**
- The advertiser is responsible for adjustments to an ad during the contract period; revisions must be submitted by the ad deadline of the 10<sup>th</sup> of the month prior to publication.
- Ensure that the ad information is accurate; we do not send a proof and are not responsible for errors in ads submitted to us.
- A \$30 service charge will be levied on NSF cheques.

**THIS CONTRACT WILL ALSO SERVE AS YOUR INVOICE. PLEASE SEND PAYMENT UPON SIGNING.**

Subscriber: \_\_\_\_\_ X \_\_\_\_\_  
(print name please) (signature) (date)

I wish to subscribe to this advertising contract with the Inglewood Community Newsletter.  
 My signature indicates that I have read, understand and agree to the conditions mentioned above.

v. 2024-01